

The Monday Club Conservancy
Board of Directors DRAFT Meeting Agenda
October 30, 2023

Our Mission: *To preserve and restore the historic landmark known as The Monday Club of San Luis Obispo, and to provide public access to the landmark for educational purposes, and to carry on other charitable and educational activities associated with this goal as allowed by law and to enhance the educational, civic, social and cultural quality of the San Luis Obispo Community.*

Call to Order-Dawn Turner - President

Board Consent for Agenda

Recording Secretary –Colleen Arnold

- Roll call
- Approval of September 25, 2023 Board Meeting Minutes

Committee Reports Submitted

- Lumina Alliance- Kay Miller
- Raising a Reader- Pamella Wood
- FAA- Roberta Jorgensen
- Docent Program- Brooke Meek

1st VP, Programs – Catherine Nelson

Report Submitted

2nd VP, Building and Grounds – Vicki Carroll

Report Submitted

- Rental Updates/Proposed Changes
- Lynn Hessler's Mural Restoration Proposal
- Save America's Treasures Grant through NPS-Further Research needed

Corporate Secretary/COO – Michelle McCovey-Good

Report Submitted

Treasurer/CFO – Jennifer Alderman

Report Submitted

- Venmo/Zelle feasibility for TMCC

Ways and Means – Darla Tapp

Report Submitted

Publicity Chair – Kristen Inman

Report Submitted

Membership- Julie Martin

Report Submitted

- Proposed New Members-

Dean of Chairs- Janice Crooks

Report Submitted

Unfinished Business

- Final Bylaw review - Jennifer Alderman
- Proposed Projection A/V equipment- discussion and vote required
- Centennial Celebration Building Preservation Fund Meeting update
- Proposed Membership Policy – Final review of proposed policy/vote required

New Business:

- January 2024 - Centennial Kick Off Event

To Do List:

Adjourn to November 27, 2023, 10 a.m.

**The Monday Club Conservancy
Board of Directors Meeting Minutes
October 30, 2023**

President Dawn Turner called the meeting to order at 10:02 a.m.

Vicki Carroll made a motion for consent for the agenda. Jennifer Alderman seconded. The motion was approved.

Recording Secretary –Colleen Arnold

- Present: Dawn Turner, Colleen Arnold, Jennifer Alderman, Vicki Carroll, Janice Crooks, Julie Martin, Michelle McCovey-Good, Darla Tapp, Catherine Nelson, Teresa Dellaganna, Angellia Moore.
- Absent: Christy Palmer, Kristin Inman.
- Julie Martin made a motion to approve the minutes from the September 25, 2023 Board of Directors Meeting. Catherine Nelson seconded. The motion was approved.

Committee Reports

- Lumina Alliance- Kay Miller plans to “pass the hat” at the next general meeting.
- Raising a Reader- Pamella Wood (discussed below as new business)
- FAA- Roberta Jorgensen will speak at the next general meeting.

1st VP, Programs – Catherine Nelson

Report attached.

- The SLO Opera is on the program for the December general meeting. Opera guests will be provided with lunch. Central Coast Follies was suggested for February general meeting.

2nd VP, Building and Grounds – Vicki Carroll

Report attached.

- Rental Updates/Proposed Changes (presented by Teresa Dellaganna) A motion was made by Jennifer Alderman to increase the building rental rate to \$5,000.00 per event. The rental rate for Cal Poly events would be between \$1,500.00 and \$2,000.00 per event. Discounts, if any, would be at the discretion of Teresa Dellaganna. The motion was seconded by Michelle McCovey-Good. Julie Martin descent. The motion was approved.
- Lynn Hessler has submitted a bid for the Mural Restoration Proposal at a cost of \$21,500.00. TMC will apply for a grant.

Corporate Secretary/COO – Michelle McCovey-Good

Report attached.

- Jennifer Alderman will take care of getting a new credit card reader.

Treasurer/CFO – Jennifer Alderman

Report attached

- Venmo/Zelle feasibility for TMC is on the to do list for later discussion.

Ways and Means – Darla Tapp

Report attached.

Publicity Chair – Kristin Inman

Report attached.

- Request to all members to take and share photos of TMC events.

Membership- Julie Martin

Report attached.

- Proposed New Members: Harriet Ross (previously approved), Nancy Haber (previously approved), Jan Razzari, Linda Speirs, Marylu Downing. Darla Tapp made a motion to approve the proposed new members. Vicki Carroll seconded. The motion was approved.
- New members can be invoiced for the cost of the luncheon at the event of their induction.

Dean of Chairs- Janice Crooks

Report attached.

Unfinished Business

- Proposed Projection A/V equipment (see attached spreadsheet) The money for this equipment update is expected as a donation from PG&E. Jennifer Alderman made a motion to approve the equipment purchase, electrician and handyman. The **Additional Needs** (at bottom of spreadsheet) require more research and were not approved at this time. Darla Tapp seconded. The motion was approved.
- Proposed Membership Policy – Proposed policy will require board approval after a final legal review.
- Final Bylaw review – Question as to board status (member or committee chair) of Membership and Dean of Chairs. Jennifer Alderman will report back with direction from legal counsel. Bylaws approval to be voted on at next TMC Board meeting.

New Business:

- January 2024 - Centennial Kick Off Event date has been set for January 19, 2024.
- Catherine Nelson made a motion to deny a request from Raising A Reader to make a cash appeal at the general meeting. Vicki Carrol seconded. The motion was approved.
- Jennifer Alderman made a motion to give five percent (5%) of the net profit from major fundraisers to Raising A Reader and Fine Arts Awards. Funds must be used in the fiscal year with no carryover. Michelle McCovey-Good seconded. The motion was approved.

To Do List:

1. Vicki Carroll will arrange for the piano to be tuned.
2. Jennifer Alderman will secure a new credit card reader.
3. New projector speaker ceiling mounts will be installed. Vicki Carroll will coordinate installation.
4. Jennifer Alderman will email Bylaws to all board members.

A motion was made by Catherine Nelson to end the Board meeting. Darla Tapp seconded. The motion was approved.

Meeting Adjourned at 12:16 p.m.

Respectfully submitted,



Colleen Arnold, Recording Secretary

Equipment

Epson Projector *	799	
Alternate Epson Projector*		750
Projector Ceiling Mount*	170	
6 speakers and amplifier*	598	

Electrician-Thoma Electric

1481

Run new branch circuit in 1/2 EMT conduit

Install shallow junction box and
comercial grade duplex receptical

Mount new projector

Install 2 100 foot HDMI cables 944

Handyman

800

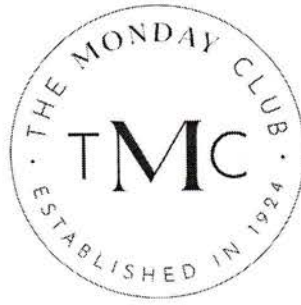
Paint conduit

Install speakers and wires

TOTAL**4792****Additional Needs:**

Podium (conceals wires)*	2100
New Dedicated Computer*	999
USB-C Digital AV multiport adaptor*	69
Total Additional Needs	3168

* does not include tax



**Board Report, 1st VP- Programs
Catherine Nelson
October 2023**

I. Programs

We're getting close to a fully confirmed calendar for the club year!

November	Jennifer Adams, Lumina Foundation
December	Performance from SLO Opera
January	Michelle Barrera, At Her Table
February	<i>Dance performance? TBD (see below)</i>
March	John Lindsey, retired PG&E meteorologist
April	Denise Indvik, speaking on solo travel for women
May	Tea

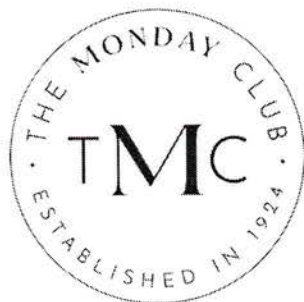
All of the above are confirmed except for February. The Program Committee thought a dance performance would be nice around Valentine's Day. The local Ballet Folklorico troop was unavailable. We are considering The Central Coast Follies, featuring TMC member Gabriella Schrader as an alternative. Let's discuss at the board meeting.

II. Docents

As reported by Brook Meeke:

The big activity for Docents is going to be the Nov 13 and 14 6th graders coming through the clubhouse that Mary Qualls has spearheaded. As I understand those students that feel so inclined after the tour will take part in making a video on Julia Morgan.

They will be split into groups of 25 each day and then split again into two groups of 12 on the day of their tour. I have all 5 of our docents plus Vicki and Mary for some additional assistance with the kids.



Liz Ruderman-Miller will dress as Julia. I am planning on getting picture boards created for them so they have something to look at. Obviously we need to be creative in keeping their attention.

With this large event I have cancelled the Nov 20 Open house as it is the week of Thanksgiving.

Respectfully submitted,

Catherine A. Nelson

100%

Open in Pages

Text

Paragraph Styles

Body

Style Layout

Font

Helvetica Neue

Light 10

Character Styles

None

Spacing

BUDGET

Description	Time	materials	Cost
Phase One: materials and time estimate	8 days @ \$800	\$300	\$6,700
Phase Two: materials and time	7 days @ \$800	\$250	\$5,850
Phase Three: materials and time, additional artists	10 days @ \$800	\$900	\$8,900

**The Monday Clubhouse Conservancy
Board of Directors Meeting
October 30, 2023
Building and Grounds Report**

Mural and Lighting Restoration

We will be applying for a grant to restore our murals and replace our great room lighting. I met with mural restoration artist, Lynn Hessler, to begin collecting information on costs for the mural restoration. Lynn has submitted a bid estimate \$21,450 (attached).

Research for the silk lantern reproduction is pending.

Cedar Tree Removal

The cedar tree was removed by Coastal Tree Experts on October 18th for \$1,350.

Rental Increase Proposal

Teresa Dellaganna and I are working on a proposal to increase The Monday Clubhouse rental fees. Our last facility rental price adjustment was in January of 2020. A venue rental comparison study will be forwarded to you under separate email. **We would like to vote on these proposed increases at the meeting.**

Respectfully submitted,

**Vicki Carroll
2nd VP – Building and Grounds**

BUILDING AND GROUNDS

Rental Receipts	\$9,725.00	
Docent Tours	\$0.00	
Donation - Online Payment	\$0.00	
Donation - Cash & Check	\$0.00	
100 Women for 100 Years	\$0.00	
Presevation Fund	\$100.00	Valerie Kates - Quarterly Donation
Misc	\$0.00	

TOTAL BUILDING AND GROUNDS \$9,825.00

MEMBERSHIP

Dues - Online Payment	\$400.00
Dues - Cash & Check	\$350.00

TOTAL MEMBERSHIP \$750.00

EVENTS

Lunches	\$2,240.00
Fundraisers	\$0.00
On-Line Store Purchases	\$0.00
Misc.	\$0.00

TOTAL EVENTS \$2,240.00

PHILANTHROPY

Raising a Reader

See's Candy Sales	\$0.00	
Donations	\$50.00	Pamella Wood - To buy Spanish Books
Wreaths	\$0.00	

TOTAL RAISING A READER \$50.00

Fine Arts Awards

Sponsorships	\$0.00
Art Auction	\$0.00
Donations	\$0.00

TOTAL FINE ARTS AWARDS \$0.00

TOTAL PHILANTHROPY \$50.00

TOTAL DEPOSITS \$12,865.00

12:35 PM
10/25/23
Accrual Basis

The Monday Clubhouse Conservancy
Profit & Loss
September 2023

	<u>Sep 23</u>
Ordinary Income/Expense	
Income	
Membership, Active	
Membership Lunch Fees	2,720.00
Membership Dues	400.00
Total Membership, Active	<u>3,120.00</u>
Fundraising	
Mischief, Magic & Martinis	20.00
Total Fundraising	20.00
Rent Income	
Building Rental	9,725.00
Total Rent Income	<u>9,725.00</u>
Total Income	<u>12,865.00</u>
Gross Profit	12,865.00
Expense	
Membership Active Expense	
Caterer	1,975.00
Linen Rental	478.22
Total Membership Active Expense	2,453.22
B&G Capital Improvement Expense	
Landscape Revitalization	22,590.81
Construction Loan	3,066.60
Total B&G Capital Improvement Expense	25,657.41
Bank Fees	
Affinipay.com	941.78
Total Bank Fees	941.78
Building & Grounds Expense	
Building Maintenance	666.11
Utilities	
CA Fire Code fire permit	351.00
City of SLO-Water & Sewer	1,252.51
Electric Utilities	360.64
Gas Utilities	110.82
Waste Connection	297.58
Total Utilities	<u>2,372.55</u>
Total Building & Grounds Expense	3,038.66
Business Expenses	
Business Registration Fees	212.66
Total Business Expenses	212.66

12:35 PM
10/25/23
Accrual Basis

The Monday Clubhouse Conservancy
Profit & Loss
September 2023

	<u>Sep 23</u>
Facilities and Equipment	
Property Insurance	2,586.58
Security	165.00
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Total Facilities and Equipment	2,751.58
Operations	
Telephone, Telecommunications	178.45
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Total Operations	178.45
Rent Expense	
Rental Refund	3,000.00
Cleaning	1,420.00
Management Fees	5,016.00
Security	2,150.00
	<hr/>
Total Rent Expense	11,586.00
Total Expense	<hr/> 46,819.76 <hr/>
Net Ordinary Income	<hr/> -33,954.76 <hr/>
Net Income	<hr/> -33,954.76 <hr/>

12:38 PM
10/25/23
Accrual Basis

The Monday Clubhouse Conservancy
Balance Sheet
As of September 30, 2023

	<u>Sep 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Fidelity Gov't Money Market	15.96
Community Foundation	9,700.00
Pacific Western Bank	
Membership, Active	2,718.78
Operating Account	54,684.02
B & G Capital Fund	128,620.64
B & G New Door Fund	1,740.87
Philanthropy Raising A Reader	3,835.21
Philanthropy Fine Arts	6,249.13
Pacific Western Bank - Other	-10.00
Total Pacific Western Bank	<u>197,838.65</u>
Total Checking/Savings	207,554.61
Other Current Assets	
Due from related party account	9,927.00
Total Other Current Assets	<u>9,927.00</u>
Total Current Assets	217,481.61
Fixed Assets	
Land	29,589.00
Improvements	1,221,679.20
Security System	1,475.00
Tables	2,056.13
AV Equipment	2,604.31
Drapery	8,393.00
Furniture	7,553.00
Chinaware	2,068.74
Accumulated Depreciation	-127,342.97
Total Fixed Assets	<u>1,148,075.41</u>
TOTAL ASSETS	<u><u>1,365,557.02</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Interest Expense	3,435.63
Deferred Rental Revenue	58,520.00
EIDL Loan	58,044.00
Total Other Current Liabilities	<u>119,999.63</u>
Total Current Liabilities	119,999.63

12:38 PM
10/25/23
Accrual Basis

The Monday Clubhouse Conservancy
Balance Sheet
As of September 30, 2023

	<u>Sep 30, 23</u>
Long Term Liabilities	
PWB Construction Loan	527,989.01
Total Long Term Liabilities	<u>527,989.01</u>
Total Liabilities	647,988.64
Equity	
Unrestricted Net Assets	675,496.59
Net Income	42,071.79
Total Equity	<u>717,568.38</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,365,557.02</u></u>

The Monday Clubhouse Conservancy
Profit & Loss Prev Year Comparison

June through September 2023

	Jun - Sep 23	Jun - Sep 22	% Change
Ordinary Income/Expense			
Income			
Membership, Active			
Membership Lunch Fees	4,672.00	0.00	100.0%
Membership Dues	500.00	0.00	100.0%
Total Membership, Active	5,172.00	0.00	100.0%
Building & Grounds			
Vendor Refund			
Great American Insurance	1,308.27	0.00	100.0%
Total Vendor Refund	1,308.27	0.00	100.0%
Capital Campaign	5,200.00	214.00	2,329.9%
Total Building & Grounds	6,508.27	214.00	2,941.3%
Direct Public Support			
Grants	102,755.00	0.00	100.0%
Total Direct Public Support	102,755.00	0.00	100.0%
Fundraising			
Mischief, Magic & Martinis	20.00	0.00	100.0%
Summer Sippin'	21,735.00	0.00	100.0%
Denim, Diamonds & Damon	0.00	17,630.00	-100.0%
Merchandise Sales	0.00	102.25	-100.0%
International High Tea	0.00	125.00	-100.0%
Total Fundraising	21,755.00	17,857.25	21.8%
Philanthropy			
Fine Arts Awards	1,150.00	4,850.00	-76.3%
Raising A Reader	360.00	640.00	-43.8%
Total Philanthropy	1,510.00	5,490.00	-72.5%
Rent Income			
Building Rental	88,868.09	44,550.00	99.5%
Total Rent Income	88,868.09	44,550.00	99.5%
Total Income	226,568.36	68,111.25	232.6%
Gross Profit	226,568.36	68,111.25	232.6%
Expense			
Membership Active Expense			
Caterer	1,975.00	0.00	100.0%
Linen Rental	478.22	0.00	100.0%
Total Membership Active Expense	2,453.22	0.00	100.0%
B&G Capital Improvement Expense			
Landscape Revitalization	22,590.81	0.00	100.0%
Construction Loan	12,266.40	12,266.40	0.0%
Total B&G Capital Improvement Expense	34,857.21	12,266.40	184.2%
Bank Fees			
Affinipay.com	1,280.60	0.00	100.0%
Total Bank Fees	1,280.60	0.00	100.0%
Building & Grounds Expense			
Door Open CA	0.00	153.31	-100.0%
Building Maintenance	4,512.61	704.38	540.7%
Furniture	388.24	0.00	100.0%
Grounds Expense	51,659.61	2,844.29	1,716.3%

The Monday Clubhouse Conservancy
Profit & Loss Prev Year Comparison

June through September 2023

	Jun - Sep 23	Jun - Sep 22	% Change
Utilities			
Waste Water Discharge Permit	0.00	204.87	-100.0%
CA Fire Code fire permit	351.00	0.00	100.0%
Alarm Program	46.30	37.73	22.7%
City of SLO-Water & Sewer	3,248.93	3,221.52	0.9%
Electric Utilities	1,493.99	1,555.80	-4.0%
Gas Utilities	461.66	513.51	-10.1%
Telephone	535.35	716.68	-25.3%
Waste Connection	1,662.84	1,255.29	32.5%
Total Utilities	7,800.07	7,505.40	3.9%
Total Building & Grounds Expense	64,360.53	11,207.38	474.3%
Business Expenses			
Business Registration Fees	212.66	20.00	963.3%
Total Business Expenses	212.66	20.00	963.3%
Contract Services			
Legal Fees	7,420.00	0.00	100.0%
Total Contract Services	7,420.00	0.00	100.0%
Facilities and Equipment			
Property Insurance	5,203.12	1,089.10	377.7%
Security	399.60	202.50	97.3%
Total Facilities and Equipment	5,602.72	1,291.60	333.8%
Fundraiser Expense			
Summer Sippin'	1,819.78	0.00	100.0%
Denim, Diamonds & Damon	201.54	1,825.12	-89.0%
Zest for Life Picnic	2,027.36	0.00	100.0%
Sales Tax	1,565.00	274.00	471.2%
Total Fundraiser Expense	5,613.68	2,099.12	167.4%
Operations			
Printing and Copying	0.00	306.29	-100.0%
Telephone, Telecommunications	178.45	0.00	100.0%
Website Expense	3,295.20	1,026.00	221.2%
Total Operations	3,473.65	1,332.29	160.7%
Other Types of Expenses			
Board of Director's Retreat	201.19	0.00	100.0%
Total Other Types of Expenses	201.19	0.00	100.0%
Philanthropy Expense			
Fine Arts Awards	0.00	500.00	-100.0%
RAR	10,000.00	0.00	100.0%
Total Philanthropy Expense	10,000.00	500.00	1,900.0%
Rent Expense			
Rental Refund	18,750.00	11,840.00	58.4%
Building Supplies	0.00	193.47	-100.0%
Cleaning	4,515.00	3,980.00	13.4%
Management Fees	18,529.36	16,664.00	11.2%
Security	7,226.75	2,651.25	172.6%
Total Rent Expense	49,021.11	35,328.72	38.8%
State & Local Taxes	0.00	338.15	-100.0%
Total Expense	184,496.57	64,383.66	186.6%
Net Ordinary Income	42,071.79	3,727.59	1,028.7%
Net Income	42,071.79	3,727.59	1,028.7%

The Monday Club
Ways and Means Board Report
Meeting date: 10-30-2023

•Mischief, Magic and Martini's update – a Member Monday event
Monday October 30th 5:30 – 8:00 Costumes encouraged!!!

47 tickets sold so far ☺

Looking for more help setting-up so if you are able to stay a bit after the meeting
that would be greatly appreciated!!!

Submitted by:
Darla Tapp - Ways and Means Chair

The Monday Club
Publicity Board Report
Submitted by Kristin Inman
Oct. 26, 2023

Newsletter:

- Sent Sept. 29: President's message, Oct. Meeting, Mischief Magic and Martinis, Doors Open recap, Lumina, RAR, Membership
- Next: Draft in progress for distribution Nov. 2-3

Eblast:

- Sent Oct. 3: Tours, landscaping, book club, Mischief Magic and Martinis, Nov. Meeting

Other:

- Helped RAR coordinate email to Panetta's office

Membership Committee
Report for TMCC Board Meeting
Oct. 27,2023

The following ladies are to be inducted on Nov. 6, 2023

Harriet Ross (Julie Martin)

She had Covid last month and had to miss her induction).

Nancy Haber (Pam Wood)

Jan Razzari (Dawn Turner)

Linda Speirs (Nara Clark)

Marylou Downing (Dawn Turner)

Nara Clark ordered nametags for 10 members.

THE MONDAY CLUB CONSERVANCY GIVING LEVELS FOR INDIVIDUALS AND BUSINESSES

MEMBERSHIP LEVEL	The Monday Club Member	TMC - Sustaining ENDS 5/31/24	TMC Lifetime Member
CONTRIBUTION	\$150/year*	\$200/year	
VOLUNTEER	Committee/Event**	Optional	Optional
BENEFITS	Monthly TMC Newsletter Invitation to TMC Member-Only Events Invitation to TMC General Meeting/Luncheons Priority Event Ticket Purchase TMC Club Badge		
GIVING LEVEL	TMCC Friend	TMCC Artisan	TMCC Historian
CONTRIBUTION	\$250+/year	\$1000+/year	\$5000+/year
BENEFITS	Quarterly TMCC Newsletter Invitation to Exclusive Donor Events May Attend TMC General Meeting/Luncheons*** Priority Event Ticket Purchase Brochure & Postcard		
GIVING LEVEL	Private Docent Tour	Private Docent Tour	Private Docent Tour
CONTRIBUTION	2 Tickets to TMCC Event	2 Tickets to TMCC Event	4 Tickets to TMCC Event
BENEFITS	Website Recognition / Event	Website Recognition / Event	Website Recognition / Event

* TMC Members may additionally choose to donate at a designated GIVING LEVEL, with applicable benefits.

** Volunteer/Service is a requirement of membership.

***If space is available. Must be registered as a guest of an active Monday Club member.

THE MONDAY CLUBHOUSE CONSERVANCY

MEMBERSHIP AND GIVING POLICY - September 20, 2023 revised

1. MEMBERSHIP POLICY (refer to Membership Level chart attached)

1. **QUALIFICATIONS FOR MEMBERSHIP:** Any person dedicated to the purposes of the Conservancy and residing in the County of San Luis Obispo, or vicinity, and affirming in writing to abide by this policy, with the endorsement of two (2) Members in good standing, and after attending at least one General Membership meeting, shall be eligible for membership on approval of the Membership Application through the Membership Chair, and by the board of directors, and on timely payment of such fees and dues as the board may amend from time to time by Resolution. The Membership Chair, in concurrence with the board, shall prescribe a written Membership Application and installation process.
2. **ACTIVE MEMBERSHIP QUALIFICATIONS:** Active members shall share a strong sense of the Conservancy's mission and be prepared to volunteer their time and energy to assist in these efforts. All members are strongly encouraged to take a leadership role and help "carry the load" whenever possible.
 1. Active Members are required to:
 1. Serve on at least one Luncheon Committee per year.
 2. Volunteer for at least one annual fundraising event committee each year and/or;
 3. Volunteer on a TMCC committee such as Docent, Raising A Reader, Fine Arts, Lumina Alliance, Gardening or other.
 4. **Purchase or sell a minimum of TWO tickets to a major fundraising event each year.** (The Board of Directors will designate which event is the major event that year.)
 5. Complete an annual Membership Survey each February/March.
 6. Pay annual membership dues of \$150 in March each year to retain membership status.
 2. Active members are strongly encouraged to:
 1. Attend as many of the monthly meetings as possible (September-May)
 2. Attend all events each year
3. **LIFETIME MEMBERS AND SUSTAINING MEMBERS:**
 1. **LIFETIME MEMBERS:** Any Member with continuous active Membership of 35 years in good standing shall qualify to be inducted as a Lifetime Member subject to board approval. As such, Lifetime Members are not required to pay annual dues, but may do so if desired.
 2. **SUSTAINING MEMBERS** (this membership category will no longer be available after May 31, 2024, please see Section 2 Giving Policy for other options):
 1. **PURPOSE:** After having been an Active Member in good standing, members who no longer live in San Luis Obispo County and/or are no longer able to volunteer their time may become Sustaining Members. This membership category shall allow these members to stay connected, provide financial support, and attend occasional luncheon/ meetings (space permitting), Club fundraisers and events, thereby contributing to the success of TMCC and preservation of the historic Clubhouse.
 2. **QUALIFICATIONS:**
 1. Sustaining Members are not restricted to a residence within San Luis Obispo County.
 2. Sustaining Members are required to be or to have been Active Members at one time who resigned in good standing.

3. No initiation fee is required when moving from an Active Membership to Sustaining Membership status.
 4. Change in membership status shall be reported to members at a TMMC General Membership Meeting. ?????
 5. Pay annual membership dues of \$200 in March each year to retain membership status.
 6. Active Members wishing to change to Sustaining Membership are instructed to contact the Membership Chair.
 7. Sustaining Members who wish to change to Active Membership are instructed to contact the Membership Chair.
3. CAPABILITIES:
1. Sustaining members shall receive the monthly Newsletter, annual yearbook and have access to the Club website.
 2. Sustaining Members shall receive regular communication regarding TMC and TMCC events.
 3. Sustaining Members shall have the opportunity to attend monthly luncheon/meetings with reservations made in a timely fashion with the Luncheon Reservation Chair, providing there is space available for Sustaining Members. If any luncheon is at full capacity Active Members and their guests, shall have first priority.
4. RESTRICTIONS:
1. Sustaining Members are not able to invite guests to the monthly luncheon/meetings.
 2. Sustaining Members may not sponsor a new Member.
 3. Prospective guests, or potential new Members of a Sustaining Member shall be referred to an Active Member, or the Membership Chair, for a luncheon/meeting invitation.
 4. Sustaining Members are ineligible to serve on the Board of Directors.
 5. Years of service as a Sustaining Member do not count towards Life Membership.
4. FEES, DUES AND ASSESSMENTS: Each Member must pay, within the time and upon conditions set forth by the board, all fees and dues, in amounts to be amended from time to time by the board of directors. The dues and fees shall be equal for all Members, except as provided, herein, with respect to pro-rata dues for new Members joining mid-Club year. The Membership dues for Members joining after January 1 in a Club year shall be one-half the amount of the Annual Membership dues. Annual Membership dues are due and payable in March. To resign in good standing a Member must be current with membership dues. Membership is forfeited for nonpayment of dues by June 1. Club Members are non-assessable.
5. GOOD STANDING: Members who have paid the required fees and dues in accordance with this policy, and are not suspended, shall be considered Members in good standing.
6. TERMINATION OR SUSPENSION OF MEMBERSHIP: A membership shall terminate or suspend on occurrence of any of the following events or conditions: (a) Resignation of the Member; (b) Expiration of the period of Membership, unless the Membership is renewed by the renewal terms fixed by the board; (c) The Member's failure to pay dues, fees, or money owed to the Club when they are due and payable; (d) Any event that renders the Member ineligible for Membership, or failure to satisfy Membership qualifications; or (e) Termination of Membership, based upon the good faith determination that the Member has failed in a material and serious degree to observe the rules of conduct of the Club, or has engaged in conduct materially and seriously prejudicial to the Club's purposes and interests. Any Member who has resigned in good standing, with written notice to the board, may be reinstated upon reapplication, recommendation of the Membership Chair, and approval of the board. A Member may be suspended, based upon good faith determination by the board that the Member has failed in a material and serious degree to

observe the Club's rules of conduct, or has engaged in conduct materially and seriously prejudicial to the Club's purposes and interests. A person whose membership is suspended shall not be a member during the period of suspension.

7. **SUSPENSION OR TERMINATION PROCEDURE:** If grounds appear to exist for suspending or terminating a Member, under Sections 8 or 9 of these bylaws, the following procedure shall be followed: The board shall give the Member no less than fifteen (15) days prior notice of the proposed suspension, or termination, and the reasons for the action. Notice given by mail shall be sent first class, registered mail, to the Member's last known address as shown in the Club records. The Member shall be given an opportunity to be heard, either orally or in writing, at least five (5) days before the effective date of the proposed suspension or termination. The hearing shall be held, or the written statement considered by the board, to determine whether the suspension or termination should occur. Upon board decision, regarding suspension or termination, the decision of the board shall be final. Any action challenging suspension, termination, or expulsion of Membership, including a claim alleging defective notice, under Section 8 or 9, must be commenced within one (1) year from the date of the board's decision.
8. **MEMBERSHIP AS NON-TRANSFERABLE:** No Membership or right arising from Membership shall be transferrable. All Membership rights cease on the Member's death.
9. **VOTING:** Members shall not have the right to vote, per The Monday Clubhouse Conservancy Restated Bylaws Section 9.5.1
10. **GENERAL MEMBERSHIP MEETINGS:** Meetings of the General Membership shall regularly be held on the first Monday of each month between September and May. A particular meeting, of the General Membership, may be rescheduled by the board if circumstances so require. If the regularly scheduled meeting date falls on a legal holiday, the meeting shall be held on the next Monday. Regular meetings of the General Membership are set forth and duly noted on the website and in the newsletter. No further formal notice need be given for such regular meetings of the General Membership.
11. **SECTION LOCATION OF MEMBERSHIP MEETINGS:** Meetings of the General Membership are generally held at The Monday Clubhouse Conservancy principal office (hereinafter known as the "Clubhouse"). The board may authorize an alternative General Meeting location under special notice requirements in the Nonprofit Mutual Benefit Corporation Law.7787
12. **ELECTRONIC MEETINGS:** The authority and requirements for conducting a General Membership meeting, in whole or in part, by any electronic transmission, shall conform to the requirements contained in the California Corporations Code, Section 7510(a). The board may permit members who are not present in person to participate by electronic transmission or electronic video communication.
13. **SPECIAL GENERAL MEMBERSHIP MEETINGS:** The president, may call a special meeting of the General Membership for any lawful purpose, at any time, utilizing meeting notice and procedures in the California Nonprofit Mutual Benefit Corporation Law.

2. **GIVING POLICY** (refer to Membership Level chart attached)

1. **PREMISE:** Donors demonstrate their appreciation of the charitable programs and ongoing preservation efforts by The Monday Clubhouse Conservancy with annual monetary support. Individuals and businesses donors are welcome at any level.
2. **GIVING LEVELS:**
 1. **TMCC Friend:** \$250 per annum, everyone needs and appreciates their friends! TMCC Friends receive the quarterly newsletter, invitations to donor events and priority event ticket purchase. A brochure and postcard will be sent to you with your first donation.
 2. **TMCC Artisan:** \$1,000 per annum, artisans appreciate historic buildings and their intrinsic elements! TMCC Historians receive the quarterly newsletter, invitations to donor events, two (2) tickets to one event per year, priority event ticket purchase, and a private docent tour. A brochure and postcard will be sent to you with your first donation.
 3. **TMCC Historian:** \$5,000 per annum, for those that appreciate and support architecture with historic significance! TMCC Historians receive the quarterly newsletter, invitations to donor events, two (2) tickets to one event per year, priority event ticket purchase, website recognition and donor recognition on event signage, and a private docent tour. A brochure and postcard will be sent to you with your first donation.
 4. **TMCC Preservationist:** \$10,000 per annum, preservationists have a special appreciation for the historical and architectural significance of the The Monday Club as well as its many accomplishments. TMCC Preservationists receive the quarterly newsletter, invitations to donor events, two (2) tickets to one event per year, priority event ticket purchase, website recognition and donor recognition on event signage, and a private docent tour. A brochure and postcard will be sent to you with your first donation.

Note: Donors at all levels are welcome to attend the monthly luncheon if space is available. The monthly luncheon is held nine months per year (September - May), attendees must be registered for luncheon by an active member. The luncheon cost is \$32 per person.

The Monday Club
Report to the Board of Directors Meeting October 30, 2023
Dean of Chairs

Here is the decorating committee Planning guide for our November 6, 2023 luncheon.

The highlights are:

Flag Salute: Francie Levy
Inspiration: Darla Tapp
Luncheon Servers: Terri Simons and Alison Oberti

Respectfully submitted,

Janice Crooks
TMCC Dean of Chairs



TMC Luncheon Committee Planning Guide

Luncheon Date: Nov. 6, 2023	Planning Meeting Date: 10/2/23	Time: 9:30 (set up)
Committee Members		
NAME	Email	Role:
Darla Tapp	tapp@fix.net	Inspiration, napkins, etc., etc., etc.
Glenda Shelton	glendasheltonre@icloud.com	decor - candy apple pops
Torri Simons	simonstorri@gmail.com	luncheon server, decor, pumpkins
Jamie Hess	jthcolorado@gmail.com	
Francie Levy	fjglevy@gmail.com	flag salute
Alison Oberti	a.o.839@hotmail.com	luncheon server, sm. pumpkins (20)
Nicole Pazdan	Nicole@elderplacementprofessionals.com	
Chris Rinell	rinelldesign@gmail.com	Chair, decor, pumpkins, scarecrows

Theme for Luncheon: Pumpkin & Scarecrows / Autumn

Color Theme for Luncheon: Sage, Pumpkin, Rust, Gold

Color for Tablecloths: White only. with runner

Color for Napkins: Rust/Pumpkin

Table Decorations: Fall leaves, pumpkins, scarecrows +

General Guidelines:

1. Make the decorations cost effective by bringing decorations from home, ask others with gardens to donate flowers, keep it simple.
2. Tables to be decorated on Monday morning of the Luncheon starting at 9:30 AM unless other arrangements are made.
3. All Committee members are required to stay after the meeting to clear tables and linens and remove decorations.

Roles to be filled above: 1) Luncheon Committee Chair, 2) Leading flag salute, 3) Inspiration, 4) ~~Two Creators~~, 5) Two Luncheon Servers

Optional Roles: 1) Table Decoration Coordinator and 2) Table Setting Coordinator

Dean of Chairs will coordinate meeting, select menu, set up tea and coffee stations in the sun room, and bring and return rented linens to Got You Covered.

Jennifer Wand will provide tea at each luncheon.

October 2023 TMC Venue Management
Board Meeting Report
October 30, 2023

October - 7 Events Executed:

10/5/23 Cal Poly Health Services
10/6/23 Shah Welcome Party
10/13/23 Graf-Hawley Wedding
10/16/23 Leon Wedding
10/19/23 CP FMA Club Mixer
10/20/23 Nordhus Castro Wedding
10/21/23 McCoy Wedding

October – 6 Events Booked: \$23,100

11/25/23 Edwards Memorial
1/20/23 Mission Prep Formal
2/11/24 Opera SLO
3/30/24 Greene Vow Renewal
4/13/24 Omernik Wedding
5/18/24 Morro Bay Prom
7/20/24 Nicovich Anniversary

October - 8 Site Visits/Tours & Rehearsals:

10/9/23 Site Tour – Omernik (booked)
10/12/23 Graf-Hawley Rehearsal
10/15/23 Leon Rehearsal
10/19/23 Nordhus Rehearsal
10/20/23 Site Tour – Greene (booked)
10/20/23 McCoy Rehearsal
10/25/23 Site Visit – Lopez Quinc.
10/30/23 Site Tour – Becky potential memorial

2023 - 48 events totaling \$134,650 in rental fees plus 15 TMC Events

2024 - 15 events totaling \$39,200 in rental fees

2022 - 37 events totaling \$84,940 in rental fees

2023 Dates	Event	Income
1/8/23	Kolb Memorial	\$2,500
1/9/23	TMC GMM	x
2/6/23	TMC GMM	x
2/11/23	Smith Ashlock Wedding	\$3,700
2/13-14/23	TMC Vday	x
2/18/23	Diaz Nguyen Wedding	\$3,700
2/26/23	TMC Fine Arts Awards	x
3/3/23	Joan Sargen 80th Bday	\$2,500
3/6/23	TMC GMM	x
3/10/23	KAT-ZT Dance	\$2,500
3/20/23	Deitsch-Greenwald Wedding	\$1,600
3/23/23	Magliari-Scipione Wedding	\$1,600
3/25/23	Leong-Ramirez Wedding	\$3,700
3/26/23	CC Bridal Fair	\$2,500
4/1/23	Loomis Memorial	\$3,800
4/3/23	TMC GMM	x

4/14/23	Wild+Free Presentation	\$2,500
4/16/23	Delta Tau	\$2,500
4/21/23	Brandt-Taylor Wedding Set Up	\$1,500
4/22/23	Brandt-Taylor Wedding	\$3,600
5/1/23	TMC GMM	x
5/6/23	Baltimore-Dutra Wedding	\$4,450
5/12/23	Festival Mozaic	\$2,750
5/13/23	Purcell-Herrera Wedding	\$4,350
5/21/23	Lowy Wedding	\$2,500
5/23/23	FNL Awards Night	\$1,500
5/28/23	Sigma Pi Fraternity	\$3,600
6/3/23	TMC Fundraiser Set Up	x
6/4/23	TMC Fundraiser	x
6/14/23	Cal Poly Counseling Services Meeting	\$1,500
6/16/23	Cal Poly Orfalea Business	\$2,500
6/18/23	Raising a Reader Set up	x
6/19/23	Raising a Reader Event	x
6/25/23	Sergio Rodroquez Wedding	\$2,500
6/26/23	Fresno State Mixer	\$1,500
7/8/23	Chavez-Mejia Wedding	\$3,600
7/9/23	Maciel Wedding	\$2,500
7/16/23	Jones Wedding	\$2,500
8/6/23	De La Vega Wedding	\$2,500
8/13/23	Veley Reception	\$2,500
8/19/23	Packard Wedding	\$3,600
8/26/23	Heintz-Morgan Wedding	\$3,850
9/2/23	Petersen-Cummings Wedding	\$3,600
9/4/23	TMC GMM	x
9/9/23	Doors Open California	x
9/10/23	Doors Open California	x
9/16/23	Real Wedding	\$3,700
9/20/23	CP Comp Science Meeting 8-4	\$1,500
9/23/23	Hammond Bday	\$3,600
9/24/23	Lujan-Michalak Wedding	\$2,500
10/2/23	TMC GMM	x
10/6/23	Shah Welcome Party	\$3,250
10/13/12	Graf-Hawley Wedding	\$2,500
10/16/23	Leon Wedding	\$1,500
10/19/23	CP FMA Club Mixer	\$1,500
10/20/23	Nodhus-Castro Wedding	\$2,500
10/21/23	McCoy Wedding	\$3,600
11/4/23	Despain-Carnenvali Wedding	\$3,700
11/6/23	TMC GMM	x

11/11/23	Elfant Bat Mitzvah	\$3,600
11/12/23	Rosenwasser Memorial	\$2,500
11/25/23	Memorial	3600
12/4/23	TMC GMM	x
12/7/23	SLO Bar Assoc	\$1,500
12/9/23	Lopez Quinceanera	\$3,600
2023 TOTAL		\$134,650

2024	Event	Income
1/2/24	Schouten Wedding	\$1,500
1/20/24	Mission Prep Formal	\$3,600
2/4/24	Nelson Wedding	\$2,500
2/11/24	Opera SLO	\$1,500
3/1/24	Advancing Women of Color Symposium	\$1,500
3/30/24	Greene Vow Renewal	\$3,700
4/2/24	Selena Flores	\$1,500
4/4/24	Aletha Frantz Wedding	\$1,500
4/13/24	Lauren Omernik	\$3,600
5/4/24	Erwin-DuBois Wedding	\$3,600
5/18/24	Morro Bay Prom	\$3,600
6/30/24	Brown Minarov Wedding	\$2,500
7/20/24	Nicovich 40th Anniversary	\$3,500
8/24/24	Harrison Wedding	\$3,600
9/18/24	Walker-Bro Wedding	\$1,500
2024 TOTAL		\$39,200