

**The Monday Club Conservancy
Board of Directors Meeting Agenda
November 27, 2023**

***Our Mission:** To preserve and restore the historic landmark known as The Monday Club of San Luis Obispo, and to provide public access to the landmark for educational purposes, and to carry on other charitable and educational activities associated with this goal as allowed by law and to enhance the educational, civic, social and cultural quality of the San Luis Obispo Community.*

Call to Order-Dawn Turner - President

Board Consent for Agenda

Recording Secretary –Colleen Arnold

- Roll call
- Approval of October 30, 2023 Board Meeting Minutes

Committee Reports Submitted

- Lumina Alliance- Kay Miller
- Raising a Reader- Pamella Wood
- FAA- Roberta Jorgensen

1st VP, Programs – Catherine Nelson

Report Submitted

2nd VP, Building and Grounds – Vicki Carroll

Report Submitted

- Little Free Library Update
- Projector/Speaker Upgrade Update

Corporate Secretary/COO – Michelle McCovey-Good

Report Submitted

Treasurer/CFO – Jennifer Alderman

Report Submitted

Ways and Means – Darla Tapp

Report Submitted

Publicity Chair – Kristen Inman

Report Submitted

Membership- Julie Martin

Report Submitted

- Proposed New Members- Jan Razzari (Dawn Turner), Lisa Renninger (Julie Martin), Katherine Rojas-Kirby (Cindy Vix)

Dean of Chairs- Janice Crooks

Report Submitted

Unfinished Business

- Centennial Campaign Meeting Update - “Honor Our Legacy. Secure Our Future” - Dawn Turner
- Centennial Launch Event - January 19 - Vicki Carroll
- Centennial Logo – Angellia Moore
- Membership Policy Update – Jennifer Alderman
- Bylaw Update - Jennifer Alderman

New Business:

- Sign-up sent to Committee Chairs to attend Board meetings- Dawn Turner
- Sustainability Policy
- Prioritizing Fundraising Goals in coming year – Balancing Philanthropic and Preservation

Upcoming Tasks:

- Board Members provide Vicki with invitee names for Centennial Launch
- Request Members send end of year ask letter to friends and family
- Draft end of year Ask Letter- Jennifer Alderman
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-
-

Adjourn to December 18, 2023, 10 a.m.

The Monday Club Conservancy
Board of Directors Meeting Minutes

November 27, 2023

President Dawn Turner called the meeting to order at 10:00 a.m.

Vicki Carroll made a motion for consent for the agenda. Julie Martin seconded. The motion was approved.

Recording Secretary –Colleen Arnold

- Present: Dawn Turner, Vicki Carroll, Colleen Arnold, Jennifer Alderman, Kristin Inman, Julie Martin, Janice Crooks, Michelle McCovey-Good, Angellia Moore.
- Absent: Christy Palmer, Catherine Nelson, Darla Tapp.
- Julie Martin made a motion to approve the minutes from the October 30, 2023 Board of Directors Meeting. Michelle McCovey-Good seconded. The motion was approved.

Committee Reports

- Lumina Alliance- report attached.
- Raising a Reader- report attached.

1st VP, Programs – Catherine Nelson

Report attached.

- The SLO Opera is on the program for the December general meeting. “At the Table” will be the program for January. All months for the 2024 club year have been filled for programs.

2nd VP, Building and Grounds – Vicki Carroll

Report attached.

- RAR wants to spend \$500.00 to repair the little free library. Vicki Carroll will follow up to determine the extent of the repairs if any are needed.
- Toma Electric will install new speakers.

Corporate Secretary/COO – Michelle McCovey-Good

Report attached.

Treasurer/CFO – Jennifer Alderman

Report attached

- Attorney has responded to all questions from TMCC board. Bylaws (final draft) will be sent to all board members.
- Property taxes have been paid.

Ways and Means – Darla Tapp

Report attached.

- Mischief and Madness update from Angellia Moore. The event was very successful. Requested reimbursement for expenses (the majority of items used at this event were donated and can be used again). A motion was made by Michelle McCovey-Good to reimburse both Darla Tapp and Angellia Moore the amount of \$741.90. The motion was seconded by Vicki Carrol. The motion was approved.

Publicity Chair – Kristin Inman

Report attached.

- January 19, 2024 is Centennial Celebration launch.

Membership- Julie Martin

Report attached.

- Proposed New Members: Jan Razzari (previously approved), Lisa Renninger and Katherine Rojas-Kirby. Julie Martin made a motion to approve the proposed new members. Kristin Inman seconded. The motion was approved.
- Angellina Moore will update website so that new member applicants or anyone interested in attending a general meeting luncheon can pay for the cost of their own meal.

Dean of Chairs- Janice Crooks

Report attached.

Unfinished Business:

- January 2024 - Centennial Kick Off event date has been set for January 19, 2024. An invite will be sent to members who are encouraged to bring a guest. This event will be informal.
- Centennial Campaign Meeting has been held. Club goal for 2024: to pay off loan.
- Centennial Logo: New club logo is currently under review.
- No membership policy update as of this meeting.
- Mahjong will resume after the new year.
- Tracy Taylor is TMCC *Sunshine Girl*. Carol Thom, Susan Taber, Christy Palmer and Kay Miller all received cards from TMCC.

Unfinished Business:

1. Dawn Turner will send sign ups to Committee Chairpersons asking them to attend Board Meetings.
2. TMCC has set a sustainability goal for the future. TMCC is hoping to encourage all club events and anyone using the facility to consider going “green” whenever and wherever possible.
3. Fundraising goal in 2024: discussed was the ongoing need to balance philanthropic and preservation.

Upcoming Tasks:

1. Board members are asked to supply to Vicki Carroll names of invitees to the Centennial Launch.

2. Members will be asked to sent an end of the year ask letter to family and friends. Jennifer Alderman will provide a sample letter.
3. At TMCC board meeting in January, Mary Qualls will discuss the Valentine event.

A motion was made by Vicki Carroll to end the Board meeting. Julie Martin seconded. The motion was approved.

Meeting Adjourned at 12:16 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Colleen Arnold". The signature is written in a cursive style and is positioned above a horizontal line.

Colleen Arnold, Recording Secretary

**Lumina Alliance committee
December Board report
Dec. 4, 2023 General Meeting**

At our November 6th General Meeting, we continued The Monday Club's long tradition of "Passing the Basket" for cash, gift cards and checks to support the program needs of Lumina Alliance. We were beyond grateful for all the donations from our generous members! We collected \$2,775.00. We cross-checked our tallies and Kay Miller delivered checks, cards and cash to Lumina Alliance.

Our "Always Box" coordinators Judi Littell and Susan Taber sent out a simplified list of household items that Lumina always needs for their shelters and transitional housing. At the November meeting, our members also donated an estimated \$451.00 of misc. bath, bedroom and kitchen items, bringing our total donation of monetary and in-kind items to over \$3,225.00. NOTE: We will NOT be collecting "Always Box" items in December. Watch the January Newsletter for updates after the first of the year.

For our December 4th General Meeting, our holiday theme is again "The Giving Tree" and our co-coordinators are Darla Tapp and Margo Zink. Darla announced we will be collecting \$25.00 gift cards to suggested department stores such as Target and Walmart, and to gas stations (or general VISA gift cards to be used universally. Please check carefully on those to see if there is an activation fee that comes out of the total on the card.). These stores provide the largest variety of regular household items including groceries, and so are most beneficial to Lumina Alliance clients. Lumina requests that cards should be \$25 denominations *only*, for ease of distribution. If anyone would like to donate more than \$25, say for example \$100, they should buy 4 - \$25 gift cards instead of 1 for \$100. Margo and Darla will tally the cards received and deliver them to Lumina. Happy Holidays from members of The Monday Club!

Jenny Adams, CEO of Lumina Alliance, gave a tremendous presentation at our November meeting. She included examples and statistics from our county about who their clients might be, from families to individuals. She also provided information about what clients' needs are, and what is being done to support people who are victims of domestic and intimate partner violence. Jenny shared her own personal story of being affected by intimate partner violence. Our own Michelle McCovey-Good shared her personal story of domestic/intimate partner violence in her family. Because of her experience, she understands the importance of Lumina's work and she joined the Board of Lumina Alliance. Francie Levy was moved to stand and tell of her assault by a stranger when she was a young woman. The bravery of these 3 women and the impact their stories made helped all of us present understand that domestic/intimate partner violence is everywhere, and that it can touch anyone. We were all so grateful for this informative, moving and impactful presentation.

As in past years, we will be skipping any collections in January, as the meeting is too soon after the holidays. Please watch the January newsletter for our collection themes for February and March, 2024.

November Board Report

During October, the Raising a Reader committee gave away a total of 200 books, bringing our 2023 total to 4,800 books distributed to the youngest readers in our County. We have been busy with outreach seeking non-profits that could distribute books to underserved children and we found several, including the White Heron Sangha in Avila Beach that hosts a winter market to provide food and books to families over the holidays when kids don't get fed at school. We also are providing books to several local churches that serve as food pantries, including Arise Church (in SLO) formerly Mountainbrook, Trinity United Methodist in Los Osos, Rock Harbor Church in Morro Bay and Refuge Church in San Miguel.

All our RAR volunteers who have been distributing books have been asked for Spanish books, so our goal in 2024 is to be able to say yes to that request. We plan to spend the money raised from See's Candies sales to purchase bi-lingual books, so that the parents and children can both learn a new language! We are searching for economic sources to purchase these books in bulk.

At the December 4th meeting, members will be picking up their See's Candies pre-orders, and a limited number of Merry Moose and Dashing Delivery boxes will be available for sale for \$11.00 for those that didn't pre-order.

The Little Free Library near our Andrews Street entrance is in need of some repair and TLC, so our second goal for 2024 is to be able to spruce it up. We are exploring funding sources.

**The Monday Club Conservancy
Sustainability Policy
DRAFT**

“Honoring our Legacy to Secure our Future”

The Monday Club Conservancy (TMCC) is committed to mitigating our environmental impact on future generations through sustainable building operations and event activities.

GOALS

1. Reduce Trash

- Minimize paper usage
- Minimize usage of plastic items
- Minimize use of single use items. If disposable items are used they must be made from **recycled materials** (paper towels, toilet paper, computer paper, cups, single use utensils, etc.)
- Avoid single-use plastic straws, non-recyclable plastic coffee cups and lids, and styrofoam containers
- Digitally store documents instead of wasting paper by unnecessarily printing
- Use reusable/recyclable/compostable items for decorations when possible
- Recycle food waste for TMCC events/luncheons

2. Reduce Power and Water Usage

- Turn off lights and devices when not in use
- Use natural sunlight when possible
- Monitor water usage for building. Do not keep water running, when washing hands and dishes.
- Monitor landscaping water usage regularly
- Replace light bulbs with LED energy efficient lighting (when bulbs need replacing)
- Make energy-efficient upgrades when replacing equipment/lighting fixtures, etc.
- Long Term Goal is to replace Kitchen equipment with only Energy Star Appliances
- (Need to add the things we have already done that are energy efficient with landscaping, new ADA bathrooms, lighting, HVAC, etc.)

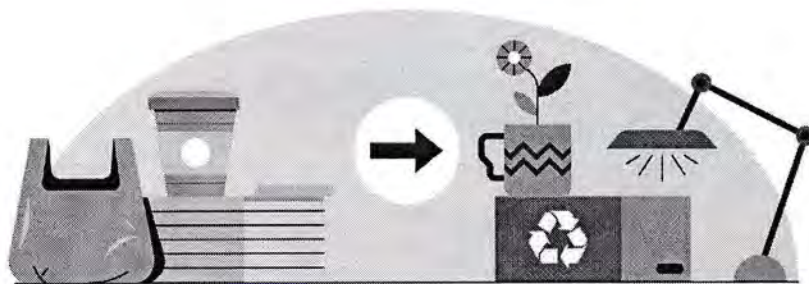
ACTION ITEMS

- Provide reusable coffee mugs and utensils are available instead of single-use items
- Stock with recycled materials (paper towels, toilet paper, computer paper, etc.)
- Clearly labeled and visible trash receptacles available at all times
- Switch to compostable or sustainable packaging items instead of plastics
- Post sustainable policies at the Clubhouse

These policies apply to all Monday Club events including Docent Tours, Committee and General Meetings, fundraisers and other member events.

We will encourage our renters to use sustainable practices and provide easily accessible recycle trash receptacles for each event held at TMC. Instructions for facility use are provided by the Property Manager to each renter.

EASY SUBSTITUTIONS



- | | | |
|--------------------|---|---------------------------|
| Styrofoam cups | → | Reusable coffee mugs |
| Printed documents | → | Digital documents |
| Plastic packaging | → | Recyclable packaging |
| Conventional bulbs | → | Energy efficient lighting |
| Plastic baggies | → | Reusable food wraps |

November 20, 2023

Centennial Committee Meeting

Present: Jennifer Alderman, Dawn Turner, Michelle McCovey-Good, Vicki Carroll, Robbie Jorgenson

Centennial Ask:

-The objective and purpose of this fundraising campaign:

- Objective is to pay off the construction loan which will give us the opportunity to create an endowment for future repairs and improvements. Will help us to continue to contribute to community awareness, record our history, etc. Reduce wear and tear on our building by allowing us to rent less.

- Our fundraising goal:

- (\$) 500,000

- Target audience - might have a multi-pronged approach (corporations, members, friends and family):

- Members
- Large corporate donors, Vicki to get us a list of potential donors.
- Other women's organizations
- Julia Morgan Fans

- Develop Campaign message, compelling case to support TMC:

- Help us celebrate our 100th anniversary
- Honor our Past, Secure our Future
- Come up with levels of sponsorship for recognition

- Fundraising techniques (a multi pronged approach might work best):

- Solicit members, have a letter for members to solicit their friends.
- Solicit corporations now for 2024 budget.
- Ideas 100 years, \$1 - \$10 per year

- Marketing Approach –

- Ask letter – Jennifer
- QR code for Centennial Page on the website with event dates – Dawn
- Facebook Fundraiser for Movie premier later this year

- Time frame for campaign –

- One year through the Gala

- Events/ Kick off event for Campaign and Centennial:

- Launch party - January 19th
- Gala on October 19th
- Member celebration in November 2024



Board Report, 1st VP- Programs
Catherine Nelson
November 2023

I. Programs

November brought us a powerful program from Lumina Alliance CEO Jenny Adams. Special thanks to our own Michelle McCovey-Good for sharing her story as part of the program, which added so much depth and meaning to the program. Many members were visibly moved.

In December we can look forward to Opera SLO entertaining us with a recital of opera, Broadway, and popular holiday favorites.

And I am very pleased to report that we have confirmed a program for our last remaining open slot for the year. In February we will have a performance from The Central Coast Follies, featuring TMC member Gabriella Schrader.

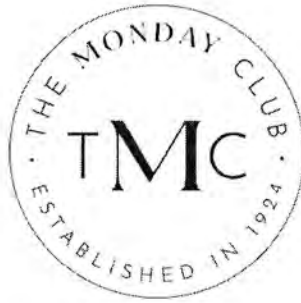
II. Docents

As reported by Brook Meeke:

Docents were busy in November as we had 52 6th grade students from Teach Elementary visit The Monday Club over two days. They were introduced to the era of the 20's/30's by Liz (dressed as Julia Morgan) and Brooke, and learned about the creation of the club, the mores of the times, and the struggles of the Depression. They wrapped up their tour by donning period headwear (fabulous photos to come at the December meeting).

With their hats, berets and fascinators they learned about Julia Morgan from Mary Qualls and also were guided by Ginny and Patty in attempting to build structures of toothpicks and marshmallows to withstand earthquakes. They said their goodbyes after group pictures and the 1930's created tootsie pops a favorite snack created in the 1930's.

It was wonderful and we hope the word gets out to more schools.



I am still collecting pictures, newspaper clippings (where I found that Julia Morgan truly waived her fees for us) in anticipation of the centennial year. I'm headed to the Cal Poly special collections library later in the month with Vicki Carroll.

Respectfully submitted,

Catherine A. Nelson

The Monday Clubhouse Conservancy
Board of Directors Meeting
November 27, 2023

Building and Grounds Report

This was a slow month for needs at the clubhouse.

- A new mirror was installed in one of the ADA compliant restrooms.
- New batteries installed in the clock in the great room.
- Research is still being done on the mural and lighting restoration project.

Respectfully submitted,

Vicki Carroll
2nd VP – Building and Grounds

BUILDING AND GROUNDS

Rental Receipts	\$14,425.00	
Docent Tours	\$0.00	
Donation - Online Payment	\$0.00	
Donation - Cash & Check	\$2,020.00	
100 Women for 100 Years	\$0.00	
Presevation Fund	\$0.00	
Misc	\$0.00	

TOTAL BUILDING AND GROUNDS \$16,445.00

MEMBERSHIP

Dues - Online Payment	\$350.00	
Dues - Cash & Check	\$0.00	

TOTAL MEMBERSHIP \$350.00

EVENTS

Lunches	\$2,144.00	
Mischief, Magic, Martinis	\$1,108.00	
August Member Monday	\$175.00	
Succulent Class	\$100.00	

TOTAL EVENTS \$3,527.00

PHILANTHROPY

Raising a Reader

See's Candy Sales	\$0.00	
Donations	\$50.00	Sheri Rand-Miller
Wreaths	\$0.00	

TOTAL RAISING A READER \$50.00

Fine Arts Awards

Sponsorships	\$0.00	
Art Auction	\$0.00	
Donations	\$1,100.00	Mary Qualls & Kate Stulberg

TOTAL FINE ARTS AWARDS \$1,100.00

TOTAL PHILANTHROPY \$1,150.00

TOTAL DEPOSITS \$21,472.00

The Monday Clubhouse Conservancy
Balance Sheet
 As of October 31, 2023

	<u>Oct 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Fidelity Gov't Money Market	15.96
Community Foundation	9,700.00
Pacific Western Bank	
Membership, Active	3,802.78
Operating Account	41,515.91
B & G Capital Fund	126,495.04
B & G New Door Fund	1,740.87
Philanthropy Raising A Reader	3,885.21
Philanthropy Fine Arts	7,349.13
Pacific Western Bank - Other	-10.00
Total Pacific Western Bank	<u>184,778.94</u>
Total Checking/Savings	<u>194,494.90</u>
Other Current Assets	
Due from related party account	9,927.00
Total Other Current Assets	<u>9,927.00</u>
Total Current Assets	<u>204,421.90</u>
Fixed Assets	
Land	29,589.00
Improvements	1,221,679.20
Security System	1,475.00
Tables	2,056.13
AV Equipment	2,604.31
Drapery	8,393.00
Furniture	7,553.00
Chinaware	2,068.74
Accumulated Depreciation	-127,342.97
Total Fixed Assets	<u>1,148,075.41</u>
TOTAL ASSETS	<u><u>1,352,497.31</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Interest Expense	3,435.63
Deferred Rental Revenue	58,520.00
EIDL Loan	57,776.00
Construction Loan PWB	-3,066.60
Total Other Current Liabilities	<u>116,665.03</u>
Total Current Liabilities	<u>116,665.03</u>

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11/21/23
Accrual Basis

The Monday Clubhouse Conservancy
Balance Sheet
As of October 31, 2023

	<u>Oct 31, 23</u>
Long Term Liabilities	
PWB Construction Loan	527,989.01
Total Long Term Liabilities	<u>527,989.01</u>
Total Liabilities	644,654.04
Equity	
Unrestricted Net Assets	675,496.59
Net Income	<u>32,346.68</u>
Total Equity	<u>707,843.27</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,352,497.31</u></u>

The Monday Clubhouse Conservancy
Profit & Loss
 October 2023

	<u>Oct 23</u>
Ordinary Income/Expense	
Income	
Membership, Active	
Membership Lunch Fees	2,400.00
Membership Dues	700.00
	<u>3,100.00</u>
Total Membership, Active	3,100.00
Building & Grounds	
Capital Campaign	2,224.00
	<u>2,224.00</u>
Total Building & Grounds	2,224.00
Fundraising	
Pumpkin/Succulent Workshop	90.00
Mischief, Magic & Martinis	1,395.00
	<u>1,485.00</u>
Total Fundraising	1,485.00
Philanthropy	
Fine Arts Awards	1,100.00
Raising A Reader	50.00
	<u>1,150.00</u>
Total Philanthropy	1,150.00
Rent Income	
Building Rental	8,875.00
	<u>8,875.00</u>
Total Rent Income	8,875.00
Total Income	<u>16,834.00</u>
Gross Profit	16,834.00
Expense	
Membership Active Expense	
Caterer	2,016.00
	<u>2,016.00</u>
Total Membership Active Expense	2,016.00
B&G Capital Improvement Expense	
Landscape Revitalization	2,500.00
	<u>2,500.00</u>
Total B&G Capital Improvement Expense	2,500.00
Bank Fees	
Affinipay.com	384.80
Bank Fees - Other	20.00
	<u>404.80</u>
Total Bank Fees	404.80
Building & Grounds Expense	
Building Maintenance	516.00

The Monday Clubhouse Conservancy
Profit & Loss
October 2023

	<u>Oct 23</u>
Utilities	
City of SLO-Water & Sewer	1,054.70
Electric Utilities	509.99
Gas Utilities	245.33
Telephone	178.45
Utilities - Other	<u>302.43</u>
Total Utilities	<u>2,290.90</u>
Total Building & Grounds Expense	2,806.90
Facilities and Equipment	
Property Taxes	<u>4,939.86</u>
Total Facilities and Equipment	4,939.86
Other Types of Expenses	
Insurance - Liability, D and O	<u>1,306.29</u>
Total Other Types of Expenses	1,306.29
Rent Expense	
Rental Refund	4,500.00
Cleaning	990.00
Management Fees	5,783.76
Security	<u>1,311.50</u>
Total Rent Expense	<u>12,585.26</u>
Total Expense	<u>26,559.11</u>
Net Ordinary Income	<u>-9,725.11</u>
Net Income	<u><u>-9,725.11</u></u>

1:47 PM

11/21/23

Accrual Basis

The Monday Clubhouse Conservancy Profit & Loss Prev Year Comparison

June through October 2023

	Jun - Oct 23	Jun - Oct 22	% Change
Ordinary Income/Expense			
Income			
Membership, Active			
Membership Lunch Fees	7,072.00	0.00	100.0%
Membership Dues	1,200.00	0.00	100.0%
Total Membership, Active	8,272.00	0.00	100.0%
Building & Grounds			
Vendor Refund			
Great American Insurance	1,308.27	0.00	100.0%
Total Vendor Refund	1,308.27	0.00	100.0%
Capital Campaign	7,424.00	279.00	2,560.9%
Total Building & Grounds	8,732.27	279.00	3,029.9%
Direct Public Support			
Grants	102,755.00	0.00	100.0%
Total Direct Public Support	102,755.00	0.00	100.0%
Fundraising			
Pumpkin/Succulent Workshop	90.00	0.00	100.0%
Mischief, Magic & Martinis	1,415.00	0.00	100.0%
Summer Sippin'	21,735.00	0.00	100.0%
Denim, Diamonds & Damon	0.00	17,630.00	-100.0%
Merchandise Sales	0.00	102.25	-100.0%
International High Tea	0.00	125.00	-100.0%
Total Fundraising	23,240.00	17,857.25	30.1%
Philanthropy			
Fine Arts Awards	2,250.00	4,850.00	-53.6%
Raising A Reader	410.00	875.00	-53.1%
Total Philanthropy	2,660.00	5,725.00	-53.5%
Rent Income			
Building Rental	97,743.09	58,810.00	66.2%
Total Rent Income	97,743.09	58,810.00	66.2%
Total Income	243,402.36	82,671.25	194.4%
Gross Profit	243,402.36	82,671.25	194.4%
Expense			
Membership Active Expense			
Caterer	3,991.00	0.00	100.0%
Linen Rental	478.22	0.00	100.0%
Total Membership Active Expense	4,469.22	0.00	100.0%
B&G Capital Improvement Expense			
Landscape Revitalization	25,090.81	0.00	100.0%
Construction Loan	12,266.40	15,333.00	-20.0%
Total B&G Capital Improvement Expense	37,357.21	15,333.00	143.6%
Bank Fees			
Affinipay.com	1,665.40	0.00	100.0%
Bank Fees - Other	20.00	0.00	100.0%
Total Bank Fees	1,685.40	0.00	100.0%
Building & Grounds Expense			
Door Open CA	0.00	153.31	-100.0%
Building Maintenance	5,028.61	736.98	582.3%
Furniture	388.24	0.00	100.0%
Grounds Expense	51,659.61	4,944.29	944.8%

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11/21/23

Accrual Basis

The Monday Clubhouse Conservancy
Profit & Loss Prev Year Comparison

June through October 2023

	Jun - Oct 23	Jun - Oct 22	% Change
Utilities			
Waste Water Discharge Permit	0.00	204.87	-100.0%
CA Fire Code fire permit	351.00	0.00	100.0%
Alarm Program	46.30	37.73	22.7%
City of SLO-Water & Sewer	4,303.63	4,242.73	1.4%
Electric Utilities	2,003.98	1,922.70	4.2%
Gas Utilities	706.99	648.78	9.0%
Telephone	713.80	895.85	-20.3%
Waste Connection	1,662.84	1,556.23	6.9%
Utilities - Other	302.43	0.00	100.0%
Total Utilities	10,090.97	9,508.89	6.1%
Total Building & Grounds Expense	67,167.43	15,343.47	337.8%
Business Expenses			
Business Registration Fees	212.66	20.00	963.3%
Total Business Expenses	212.66	20.00	963.3%
Contract Services			
CPA Services	0.00	4,500.00	-100.0%
Legal Fees	7,420.00	0.00	100.0%
Total Contract Services	7,420.00	4,500.00	64.9%
Facilities and Equipment			
Property Insurance	5,203.12	1,089.10	377.7%
Property Taxes	4,939.86	0.00	100.0%
Security	399.60	367.50	8.7%
Total Facilities and Equipment	10,542.58	1,456.60	623.8%
Fundraiser Expense			
Summer Sippin'	1,819.78	0.00	100.0%
Denim, Diamonds & Damon	201.54	1,825.12	-89.0%
Zest for Life Picnic	2,027.36	0.00	100.0%
Sales Tax	1,565.00	274.00	471.2%
Total Fundraiser Expense	5,613.68	2,099.12	167.4%
Operations			
Printing and Copying	0.00	306.29	-100.0%
Telephone, Telecommunications	178.45	0.00	100.0%
Website Expense	3,295.20	1,026.00	221.2%
Total Operations	3,473.65	1,332.29	160.7%
Other Types of Expenses			
Board of Director's Retreat	201.19	0.00	100.0%
Insurance - Liability, D and O	1,306.29	664.00	96.7%
Total Other Types of Expenses	1,507.48	664.00	127.0%
Philanthropy Expense			
Fine Arts Awards	0.00	500.00	-100.0%
RAR	10,000.00	0.00	100.0%
Total Philanthropy Expense	10,000.00	500.00	1,900.0%
Rent Expense			
Rental Refund	23,250.00	14,940.00	55.6%
Building Supplies	0.00	253.26	-100.0%
Cleaning	5,505.00	3,980.00	38.3%
Management Fees	24,313.12	19,704.00	23.4%
Security	8,538.25	2,651.25	222.1%
Total Rent Expense	61,606.37	41,528.51	48.4%
State & Local Taxes	0.00	413.15	-100.0%
Total Expense	211,055.68	83,190.14	153.7%
Net Ordinary Income	32,346.68	-518.89	6,333.8%
Net Income	32,346.68	-518.89	6,333.8%

The Monday Club
Ways and Means Board Report
Meeting date: 11-27-2023

•Mischief, Magic and Martinis wrap up:

After a couple of days postponement due to the Lizzy fire, the Member Monday event was well attended and really fun, with a net income of \$358.00

•The Valentines take-away dinner:

“Everything is Coming up Roses”

Classic retro meal – Lazagna, signature mason jar salad, appetizer to be determined and member made red velvet cupcakes.

Pink colored napkins

Possible stuffer idea of candle with holder.

Submitted by:

Darla Tapp - Ways and Means Chair

The Monday Club
Publicity Board Report
Submitted by Kristin Inman
Nov. 24, 2023

Newsletter:

- Draft in progress for distribution by Dec. 1

Local Calendar Promotions for Dec. 13 Tours:

- Enjoy SLO
- SLO CAL
- Visit SLO
- New Times SLO
- Paso Robles Daily News
- KCBX
- KVEC (was already listed; verified)

Social Media:

- Facebook Event (tours)
- Next Door Event (tours)
- Facebook post RAR See's Fundraiser

Upcoming:

- Additional fine arts promotion
- Additional tour promotion

Membership Committee
Report for TMCC Board Meeting
November 27, 2023

The following ladies have been interviewed and are to be inducted on December 4:

Jan Razzari (Dawn Turner)

Lisa Renninger (Julie Martin)

Katherine Rojas-Klrby (Cindy Vix)

We will distribute the name tags at this meeting...and need to establish procedure for current members who would like a new name tag.

Cammy Shields has agreed to take photographs of ANY members who would like their photos updated on Wild Apricot.



TMC Luncheon Committee Planning Guide

Luncheon Date: December 4, 2023	Planning Meeting Date: November 6, 2023	Time: 2:00
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Committee Members

Name	Email	Role:
Leigh Cronin	leightransforms@gmail.com	Chair
Kathi hooker	chuckkathi@att.net	Inspiration
Maribeth Peterson	maribethygaucho@hotmail.com	Luncheon Server
Nancy Hillenburg	Nancyl.H172@att.net	
Sharon Dimbat	sdimbat@msn.com	
Jacki Williams	sjokidz@gmail.com	Pledge of Allegiance
JoAnne Masten	joannemasten@icloud.com	Luncheon Server
Maureen Forsberg	mo4wine@aol.com	

Theme for Luncheon: Winter Wonderland

Color Theme for Luncheon: Silver & Gold

Color for Tablecloths: White only.

Color for Napkins: White

Table Decorations: Silver Reindeer, Silver snowflakes, snowmen, white poinsettias, Eucalyptus branches, gold and silver runners for table

General Guidelines:

1. Make the decorations cost effective by bringing decorations from home, ask others with gardens to donate flowers, keep it simple.
2. Tables to be decorated on Monday morning of the Luncheon starting at 9:30 AM unless other arrangements are made.
3. All Committee members are required to stay after the meeting to clear tables and linens and remove decorations.

Roles to be filled above: 1) Luncheon Committee Chair, 2) Leading flag salute, 3) Inspiration, 4) Two Greeters, 5) Two Luncheon Servers

Optional Roles: 1) Table Decoration Coordinator and 2) Table Setting Coordinator

Dean of Chairs will coordinate meeting, select menu, set up tea and coffee stations in the sun room, and bring and return rented linens to Got You Covered.

Jennifer Wand will provide tea at each luncheon.

The Monday Club

Report to the Board of Directors Meeting November 27, 2023 Dean of
Chairs

Here is the decorating committee Planning guide and menu for our
December 4, 2023 luncheon.

The highlights are:

Pledge of Allegiance: Jacki Williams

Inspiration: Kathi Hooker

Luncheon Servers: Maribeth Peterson and Jo Anne Masten

Respectfully submitted,

Janice Crooks

TMCC Dean of Chairs

November 2023 TMC Venue Management
Board Meeting Report
November 27, 2023

November - 4 Events Executed:

11/4/23 Despain-Carnevali Weddiing
11/11/23 Elfant Bat Mitzvah
11/12/23 Rosewasser Memorial
11/25/23 Edwards Memorial

November – 1 Events Booked: \$5,100

12/20/23 AIA CCC Holiday Mixer \$1,500
12/29/23 Celebration of Life Moseley \$3,600

November - 4 Site Visits/Tours & Rehearsals:

11/3/23 Despain-Carnevali Rehearsal
11/7/23 Site Visit – Rosenwasser
11/11/23 Site Tour - Marina
11/25/23 Site Visit – Harrison

2023 - 50 events totaling \$139,750 in rental fees plus 15 TMC Events

2024 - 15 events totaling \$39,200 in rental fees

2022 - 37 events totaling \$84,940 in rental fees

2023 Dates	Event	Income
1/8/23	Kolb Memorial	\$2,500
1/9/23	TMC GMM	x
2/6/23	TMC GMM	x
2/11/23	Smith Ashlock Wedding	\$3,700
2/13-14/23	TMC Vday	x
2/18/23	Diaz Nguyen Wedding	\$3,700
2/26/23	TMC Fine Arts Awards	x
3/3/23	Joan Sargen 80th Bday	\$2,500
3/6/23	TMC GMM	x
3/10/23	KAT-ZT Dance	\$2,500
3/20/23	Deitsch-Greenwald Wedding	\$1,600
3/23/23	Magliari-Scipione Wedding	\$1,600
3/25/23	Leong-Ramirez Wedding	\$3,700
3/26/23	CC Bridal Fair	\$2,500
4/1/23	Loomis Memorial	\$3,800
4/3/23	TMC GMM	x
4/14/23	Wild+Free Presentation	\$2,500
4/16/23	Delta Tau	\$2,500
4/21/23	Brandt-Taylor Wedding Set Up	\$1,500

4/22/23	Brandt-Taylor Wedding	\$3,600
5/1/23	TMC GMM	x
5/6/23	Baltimore-Dutra Wedding	\$4,450
5/12/23	Festival Mozaic	\$2,750
5/13/23	Purcell-Herrera Wedding	\$4,350
5/21/23	Lowy Wedding	\$2,500
5/23/23	FNL Awards Night	\$1,500
5/28/23	Sigma Pi Fraternity	\$3,600
6/3/23	TMC Fundraiser Set Up	x
6/4/23	TMC Fundraiser	x
6/14/23	Cal Poly Counseling Services Meeting	\$1,500
6/16/23	Cal Poly Orfaea Business	\$2,500
6/18/23	Raising a Reader Set up	x
6/19/23	Raising a Reader Event	x
6/25/23	Sergio Rodroquez Wedding	\$2,500
6/26/23	Fresno State Mixer	\$1,500
7/8/23	Chavez-Mejia Wedding	\$3,600
7/9/23	Maciel Wedding	\$2,500
7/16/23	Jones Wedding	\$2,500
8/6/23	De La Vega Wedding	\$2,500
8/13/23	Veley Reception	\$2,500
8/19/23	Packard Wedding	\$3,600
8/26/23	Heintz-Morgan Wedding	\$3,850
9/2/23	Petersen-Cummings Wedding	\$3,600
9/4/23	TMC GMM	x
9/9/23	Doors Open California	x
9/10/23	Doors Open California	x
9/16/23	Real Wedding	\$3,700
9/20/23	CP Comp Science Meeting 8-4	\$1,500
9/23/23	Hammond Bday	\$3,600
9/24/23	Lujan-Michalak Wedding	\$2,500
10/2/23	TMC GMM	x
10/6/23	Shah Welcome Party	\$3,250
10/13/12	Graf-Hawley Wedding	\$2,500
10/16/23	Leon Wedding	\$1,500
10/19/23	CP FMA Club Mixer	\$1,500
10/20/23	Nodhus-Castro Wedding	\$2,500
10/21/23	McCoy Wedding	\$3,600
11/4/23	Despain-Carnenvali Wedding	\$3,700
11/6/23	TMC GMM	x
11/11/23	Elfant Bat Mitzvah	\$3,600
11/12/23	Rosenwasser Memorial	\$2,500
11/25/23	Memorial	3600

12/4/23	TMC GMM	x
12/7/23	SLO Bar Assoc	\$1,500
12/9/23	Lopez Quinceanera	\$3,600
12/20/23	AIA CCC Holiday Mixer	\$1,500
12/29/23	Moseley Memorial	\$3,600
2023 TOTAL		\$139,750

2024	Event	Income
1/2/24	Schouten Wedding	\$1,500
1/20/24	Mission Prep Formal	\$3,600
2/4/24	Nelson Wedding	\$2,500
2/11/24	Opera SLO	\$1,500
3/1/24	Advancing Women of Color Symposium	\$1,500
3/30/24	Greene Vow Renewal	\$3,700
4/2/24	Selena Flores	\$1,500
4/4/24	Aletha Frantz Wedding	\$1,500
4/13/24	Lauren Omernik	\$3,600
5/4/24	Erwin-DuBois Wedding	\$3,600
5/18/24	Morro Bay Prom	\$3,600
6/30/24	Brown Minarov Wedding	\$2,500
7/20/24	Nicovich 40th Anniversary	\$3,500
8/24/24	Harrison Wedding	\$3,600
9/18/24	Walker-Bro Wedding	\$1,500
2024 TOTAL		\$39,200



EVENT INCOME REPORT FOR BOARD OF DIRECTORS

EVENT: MISCHIEF, MAGIC & MARTINIS MEMBER EVENT
 PROCEEDS BENEFIT: TMCC PROGRAMS

EVENT DATE: 10-30 & 11-1-2023
 CHAIRS: ANGELLIA MOORE
DARLA TAPP

ACTUAL GROSS INCOME:

Ticket Sales	<u>\$1,100.00</u>
Silent Auction	<u>\$N/A</u>
Raffle:	<u>\$N/A</u>
Cash Sponsorships:	<u>\$N/A</u>
Cash Donations:	<u>\$N/A</u>
Misc. Sales:	<u>\$N/A</u>
Other:	<u>\$N/A</u>

ACTUAL EXPENSES:

Food:	<u>\$</u>
Alcohol:	<u>\$95.39</u>
Other Drinks	<u>\$</u>
Supplies:	<u>\$431.51</u>
ABC License:	<u>\$75.00</u>
Security:	<u>\$</u>
Printing:	<u>\$</u>
Rental Equip	<u>\$</u>
Auction Item	<u>\$</u>
Raffle:	<u>\$</u>
Stipends:	<u>\$</u>
Other:	<u>\$140.00</u>

TOTAL GROSS INCOME :	\$ 1,100.00
TOTAL EXPENSES BUDGETED:	\$ 741.90
TOTAL NET INCOME:	<u>\$ 358.10</u>

ATTACH LIST OF CASH SPONSORS & IN-KIND SPONSORS AND AMOUNTS DONATED.

REPORT SUBMITTED BY : DARLA TAPP

DATE: 11-22-2023