

**The Monday Club**  
**Board of Directors Meeting Agenda**  
**June 26, 2023 - 10:00 a.m.**

***Our Mission:*** *To enhance the educational, civic, social and cultural quality of the San Luis Obispo Community.*

**Call to Order**

Board Consent for Agenda

**Recording Secretary- Colleen Arnold**

- Roll Call
- Approval of June 12 In and Out Board Meeting Minutes

**President/CEO – Dawn Turner**

**Committee Reports**

Fine Arts Committee - Roberta Jorgensen

- FAA date- March 10, 2024

Raising a Reader Co-Chairs - Pamela Croft and Kay Miller

Lumina- Kay Miller

Website Committee - Angellia Moore

**Board Retreat**

- Date and location for Board Retreat– Monday July 17, 10 a.m. at TMC - combine with monthly board meeting

**1<sup>st</sup> VP - Programs – Catherine Nelson**

Report Submitted

**Corporate Secretary/COO - Michelle McCovey Good**

Report Submitted

**Treasurer/CFO - Jennifer Alderman**

Report Submitted

**Membership – Julie Martin**

Report Submitted

**Dean of Chairs – Janice Crooks**

Report Submitted

**Unfinished Business**

- Centennial Events Meeting Update/Updated Calendar- Dawn Turner

**New Business**

- August Member Get Together

**Develop To Do List**

***Adjourn to July 17***

**The Monday Club**  
**MINUTES of the Board of Directors Meeting**  
**June 26, 2023**

**President Dawn Turner called the meeting to order at 10:01 a.m. The BOD gave consent to the agenda with no changes or additions.**

**Recording Secretary- Colleen Arnold**

*Present:* Dawn Turner, Vicki Carroll, Michelle McCovey-Good, Jennifer Alderman, Kristin Inman, Christy Palmer, Janice Crooks, Angellia Moore, Darla Tapp, Teresa Dellaganna.

*Absent:* Julie Martin, Catherine Nelson.

June 12, 2023 In and Out Board Meeting Minutes approved as corrected.

**President/CEO – Dawn Turner**

**Committee Reports**

Fine Arts Committee - Confirmed date of March 10, 2024 for the annual FAA juried competition at the club house. The winners will not be invited to perform at the April meeting.

RAR will decorate for September meeting. Raising a Reader Co-Chairs - Pamela Croft and Kay Miller. Received a \$160.00 donation.

Lumina- Kay Miller. Scheduled September event.

Website Committee - Angellia Moore. Current job description updated to website.

**Board Retreat**

Date and location for Board Retreat– Monday July 17, 10 a.m. at TMC - combine with monthly board meeting. Lunch menu will be emailed to board members. Kristin Inman cannot attend.

**1<sup>st</sup> VP - Programs – Catherine Nelson**

Report attached. Committee meeting on June 19, 2023 at 10:00

**Corporate Secretary/COO - Michelle McCovey Good**

Report attached.

**Treasurer/CFO - Jennifer Alderman**

Report attached to minutes of June 12, 2023 BOD meeting. Zoom call scheduled with CPA.

**Membership – Julie Martin**

Report attached

Julie Stillman and Leslie Jones will be contacted to discuss membership.

**Dean of Chairs – Janice Crooks**

Report attached. Debbie Dugan cannot commit to fall catering services. Currently in discussion with new caterer, Karen Silva. Suggested that several bids for catering are needed. Suggested that decorating committee could serve meal.

**Unfinished Business**

Centennial Events: Kick off September 9<sup>th</sup> and 10<sup>th</sup>; January 2024 community announcement of centennial; April 2024 Centennial Tea; October 2024 Centennial Gala.

**New Business**

August 21, 2023 Member Get Together (confirmed date) This event is not a fundraiser. Jennifer Alderman and Vicki Carroll will co-chair.

**To Do List**

- ✓ Need confirmed date for Member Get Together
- ✓ Need multiple bids for caterer by July retreat
- ✓ Contact Jeanine Stillman and Leslie Jones, possible new members who applied on the website.
- ✓ RAR should be made aware that their shelving is taking over the storeroom and has blocked entrance and the exit door to the outside.

***Adjourned at 10:35***

**Respectfully submitted.**



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**Colleen Arnold, Recording Secretary**



**Board Report, 1<sup>st</sup> VP- Programs**  
**Catherine Nelson**  
**June 2023**

The Program Committee for the 2023-24 club year will consist of

- ❖ Catherine Nelson, First VP- Programs
- ❖ Roberta Jorgensen, past VP for Programs
- ❖ Dawn Turner, TMC President
- ❖ Kay Miller
- ❖ Cammy Shields
- ❖ Kathryn Specchierla

The committee will meet the week of July 10, with the hope of bringing to the July 17 board retreat a tentative schedule for the coming year.

Of the nine general meetings, we already have three slots covered:

- We will reschedule the **Julia Morgan biographer** who had to cancel last year.
- There is consensus on inviting a representative from the **Lumina Foundation**.
- May will continue to be a **celebratory tea**.

We have two other strong leads:

- **At Her Table** is a local organization promoting and supporting women-owned businesses in the food and beverage industry. Vicki Carroll vouched for their leader Michelle Barrera as a dynamic speaker.
- **One Cool Earth** is a local non-profit that improves nutritional and environmental literacy through school gardens and associated curriculum.

I have contacted Brooke Meek to request that she provide me monthly updates on Docent activity to include in future reports. She will be having a kickoff meeting with members who have expressed interest in the docent program on June 29.

Respectfully submitted,

*Catherine A. Nelson*



**OPERATING ACCOUNT**

Lunches - Cash and Check	\$64.00	
Lunches - Wild Apricot	\$96.00	
<b>TOTAL LUNCHES</b>	<b>\$160.00</b>	
Dues and Initiation -Cash/Check	\$200.00	
Dues and Initiation -Wild Apricot	\$1,400.00	
<b>TOTAL DUES/INITIATION</b>	<b>\$1,600.00</b>	
<b>MISC</b>	\$25.00	Tumbler
<b>TOTAL DEPOSIT</b>	<b>\$1,785.00</b>	

The Monday Club  
Membership Chair  
Report for June 26, 2023

- June 6            Nara Clark and I met to go over membership duties.            1.5 hours
- June 12            After the "In/Out" Board Meeting, Nara helped me get the "membership" loaded onto my computer. We also cleaned out old name tags from the box, and reorganized the cabinet in the foyer.            1.5 hours
- June 20            I responded to Caroline Arlen, a prospective new member.

I am leaving town for a week and plan to meet with Nara upon her return for more 'mentoring'!

Julie Martin  
Membership Chair

The Monday Club  
Report to BOD meeting June 26, 2023  
Dean of Chairs

I took over the position of Dean of Chairs on June 12, 2023 from Gabriella Schrader. Gabriella gave me the binder and a set of keys to the building and explained the process and vendors I will be using. She agreed to update the Dean of Chairs job description. She toured me around the kitchen and storage areas.

On June 19, 2023, Gabriella Schrader, outgoing Dean of Chairs, Dawn Turner, President, and I met to review and approve the job description. In the meantime, Gabriella has sent Dawn and I the finalized job description and Gabriella will be sending an Annual Report for 2022-23 and an updated Timeline soon.

I contacted Debbie Duggan, Delicious by Debbie Duggan caterer on June 20, 2023 to confirm that she will be willing to continue as caterer in the 2023-23 year. She said she is planning out the year and has a new grand baby on the way. She's not sure she has time to commit to a Monday catering job, although she loves to cook for the Monday Club. She will contact me later this week to confirm whether she can continue the catering job this coming year. If she can't, she has a person in mind that she will recommend.

I contacted Vicki Carroll about ideas for managing and inventorying the linens at the Club. She suggested the following:

"I would suggest that you inventory the linens and keep an inventory list in each bin. There could be some kind of a check-out sheet on each bin. When people use and/or return linens they need to indicate that on the sheet. We should also keep track of who has taken them home to launder." We will meet to discuss and I will implement the final version of this plan.

I made a new Luncheon Committee Planning Guide and asked Angellia Moore if she could add something to the document to make it look cuter, maybe just the Monday Club logo.

Respectfully submitted,

Janice Crooks  
Dean of Chairs